

**HAMBLETON DISTRICT COUNCIL**

**Report To:** Cabinet  
18 October 2011

**Subject:** FEES AND CHARGES 2012/13

**All Ward(s)  
Scrutiny Committees  
Cabinet Member for Corporate Management: Councillor R Kirk**

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**1.0 PURPOSE AND BACKGROUND:**

- 1.1 The purpose of this report is to present to Members a proposal for the way in which fees and charges are established in the future, starting with the next financial year (2012/13).
- 1.2 Traditionally, Cabinet receives an annual report on the proposals for individual fees and charges that are set at the discretion of the Council. Associated with this process, but separate to it, income budgets are approved as part of the budget setting process. As a result, fees and charges have largely been regarded as being fixed each year and there has been little opportunity for managers to react to changing circumstances.
- 1.3 This has particularly been the case in the current financial year where national economic conditions have contributed to a shortfall in expected income. Annex 1, attached to this report, shows that there is an expected shortfall in the 2011/12 of £207,020. All areas are affected to some degree but Leisure, Planning and Market income have suffered in particular.
- 1.4 In general terms, the aim of the process has always been to achieve an uplift in income no less than the expectations of the Council's financial strategy. This is currently 4%.
- 1.5 Given the new flexible way of managing budgets established by Cabinet it is suggested that from 2012/13 Members set an income target for each service area and delegate the setting of individual charges to Chief Officers. Annex 1 contains a column of initial target proposals for Members to consider. In order to keep member involvement in the setting of fees and charges it is suggested that the Chief Officer delegation should be in consultation with the appropriate Theme Board Spokesperson.
- 1.6 An approach that is currently being looked into regarding fees and charges is the establishment of a multi tier pricing policy which reflects the level of service provided. This is a concept that is established in the private sector but has yet to catch on in local government. Each service will be looked at to establish whether it can be provided to different standards, which may, for example, be time based. Using bulky refuse collections as an example, a standard fee could be applied if the Council collected the bulky item(s) between say 3 and 10 days but without committing to a particular day or time. A different fee could apply if the Council undertook to collect the bulky item(s) within say 3 days and a day and time would be specified. A lower fee could be applied for smaller collections which could be left with the normal refuse. A similar approach could be taken to pest control where the service could range from same day service with treatment, down to simply giving advice to the customer on how to deal with the problem (a form of self service).
- 1.7 Not all services will be suitable for this multi tier pricing approach. However, this approach to pricing, together with the flexibility that comes with the delegation of fees and charges will enable the Council to react more quickly to changing market conditions and enable the Council to maximise its income.

- 1.8 Attached as Annex 2, for noting, is a list of the current fees and charges that the Council has discretion to set. This column headed "Indicative Charge" shows the charge that will form the starting point for the review of the multi pricing approach.
- 1.9 New areas for charging have also been considered as part of this year's process. Set out at Annex 3 are suggested new charges for services which are expected to bring in a further £44,270 of additional income in a full year
- 1.10 In respect of the Waste charges in Annex 3, it is proposed that a charge for green and black bins be made for new properties. A further charge, not included at Appendix 3, is a charge for replacement green and black bins. Members views are requested on this proposal. If Members agree to this additional charge it would be proposed to charge only the purchase cost of the bin (currently £33), which would bring in an estimated additional £6,600 on top of the £44,270 referred to above.
- 1.11 In summary therefore the proposals at Annexes 1 and 3 are expected to generate the following additional income for 2012/13:-

	£	£
Existing Fees and Charges – Annex 1	181,390	
New Fees and Charges – Annex 3	<u>44,270</u>	
		225,660
Budget Outlook		223,500
	<b><u>Additional Income</u></b>	<b><u>2,160</u></b>

## **2.0 DECISIONS SOUGHT:**

- 2.1 Members are asked to approve revised income budgets for 2011/12 and determine income targets for 2012/13.
- 2.2 Members are also asked to approve the adoption of a multi pricing approach to fees and charges and delegate their setting to Chief Officers in consultation with the appropriate Theme Board Spokesperson.

## **3.0 LINKS TO CORPORATE PRIORITIES:**

- 3.1 Income generated from fees and charges will be used to support all the Council's priorities.

## **4.0 RISK ASSESSMENT:**

- 4.1 There are always risks associated with the setting of fees and charges. However, if Members agree to the multi tier pricing approach this will enable customers to take a choice about the level of service provided and make their own value for money judgments. In this way customer resistance should reduce and the risk of not achieving budget income targets lowered. The risks associated with the recommendations are therefore considered low.

## **5.0 FINANCIAL IMPLICATIONS AND EFFICIENCIES:**

- 5.1 The downturn in economic conditions has led to reduction of £207,020 of income which needs to be recognised and reflected in the budget outlook.

5.2 Annex 1 sets out proposed income targets. Members will note that in some areas there is little scope to increase the target above the current level of income. This applies for example to Land Charges where market conditions and stiff competition from the private sector prevail. Income from Car Parking Charges is also limited by the Council policy not to increase the charges. As a result the proposed income targets show a shortfall of £42,110 against the budget outlook assumptions as follows

	<b>£</b>
Proposed budget 2012/13	5,183,720
Revised 2011/12 budget	<u>5,002,330</u>
Increase in Income	181,390
Less: Budget Outlook Assumptions	<u>223,500</u>
	(42,110)
Additional income from new charges	<u>44,270</u>
<b>Additional Income</b>	<b><u>2,160</u></b>

## **6.0 LEGAL IMPLICATIONS:**

6.1 The setting of fees is governed by a number of rules. Firstly, certain fees are set by statute and the Council has no control over them (e.g., planning fees). Secondly, the extent of some fees is set by the legislation which authorises them and often specifies that fees should only cover costs (e.g., Land Charges and Licensing). Thirdly, case law has set down certain principles which normally limit charging to cost recovery (e.g., hackney carriages).

6.2 If the Council's charges greatly exceed those required to cover the costs of a service this could leave the Council open to legal challenge.

## **7.0 RECOMMENDATIONS:**

7.1 It is recommended to Council that:-

- 1) the revised 2011/12 income budgets as shown in Annex 1 are approved;
- 2) the proposed income targets for 2012/13 as shown in Annex 1 are approved;
- 3) a multi tiered approach to pricing is adopted where applicable for 2012/13 onwards;
- 4) the setting of fees and charges for 2012/13 onwards is delegated to Chief Officers in consultation with the appropriate Theme Board Cabinet Member; and
- 5) Members views are sought on the establishment of a charge for replacement green and black bins

DAVE SIMPSON

**Background papers:** None  
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**Hambleton District Council - Fees & Charges**

		2011/12	Charge £	
			2012/13 Guideline Increase 4%	2012/13 Indicative Charge
<b><u>Food Safety</u></b>				
Issue of Unfit Food Certificate	per hour	103.00	107.12	108.00
Certification of Export Licence	per product batch certified	32.50	33.80	60.00
Charge for Invoice	per invoice + VAT	12.50	13.00	13.00
<b><u>Sampling:</u></b>				
Copies of Food Premises Register per A4 sheet	+ VAT	11.00	11.44	12.00
Copies of Food Premises Register -full list		N/A		300.00
<b><u>Water Sampling</u></b>				
Chemical Water Samples	per hour + Analysts Fee	54.00	56.16	60.00
Bacteriological Water Samples	per hour + Analysts Fee	54.00	56.16	60.00
Risk Assessment - Existing Supply inc Sample		100.00	104.00	100.00
- New Supply		100.00	104.00	100.00
- New Supply inc Sample		125.00	130.00	125.00
Sample per visit		60.00	62.40	60.00
Investigation		100.00	104.00	100.00
Granting an Authorisation		100.00	104.00	100.00
Analysing Sample undr Reg 10		Actual Cost up to £25		Actual Cost up to £25
Analysing Sample during Check Monitoring		Actual Cost up to £100		Actual Cost up to £100
Analysing Sample during Audit Monitoring		Actual Cost up to £500		Actual Cost up to £500
<b><u>Environmental Health Licensing</u></b>				
Animal Boarding/ Breeding Estab	+ Vets fee	124.00	128.96	140.00
Home Boarding		65.00	67.60	65.00
Riding Establishments	+ Vets fee	178.00	185.12	220.00
Pet Shops	+ Vets fee	124.00	128.96	140.00
Dangerous Wild Animals	+ Vets fee	124.00	128.96	260.00
Street Trading Consent		585.00	608.40	585.00
Sex Establishments - Licence		1,145.00	1,190.80	1,450.00
- Transfer		650.00	676.00	725.00
Acupuncture, Tattooing, Electrolysis - person		313.00	325.52	150.00
Acupuncture, Tattooing, Electrolysis - premises		N/A		180.00
- Amendments		157.00	163.28	50.00
Ear piercing - person		N/A		75.00
Ear piercing - premises		N/A		100.00
Zoo	+ Vets fee	510.00	530.40	510.00
<b><u>Waste Collection</u></b>				
Refuse Collection Trade Refuse sacks	(inc VAT/pack of 50)	80.00	83.20	83.50
Refuse Collection Special Collections	(inc VAT)	38.50	40.04	40.00
Schedule 2 Only				
Wheeled Bins - 240 litre *	+ VAT	95.00	98.80	99.00
Wheeled Bins - 360 litre *	+ VAT	157.50	163.80	164.00
Wheeled Bins - 660 litre *	+ VAT	245.50	255.32	255.50
Wheeled Bins - 1100 litre *	+ VAT	416.50	433.16	433.00
Wheeled Bins - 1280 litre *	+ VAT	Not used		
* Discounts are available for Schools,Charities and additional collections				
<b><u>Pollution Reduction</u></b>				
Environmental Protection Act:				
- Cost of Premises Lists	+ VAT	80.00	83.20	85.00
- Update of Lists	+ VAT	N/A		35.00
- Permitted Processes	NEW 2011/12	50.00	52.00	50.00
Environmental Search		95.00	98.80	100.00
Contaminated Land (only) Enquiry		70.00	72.80	75.00

		Charge £		
		2011/12	2012/13	
			Guideline Increase 4%	Indicative Charge
<b><u>Pest Control</u></b>				
Insect Destruction-Domestic	per treatment + VAT	52.00	54.08	52.00
Insect Destruction-Commercial	per hour + VAT	61.00	63.44	61.00
Rodent Destruct-Commercial	per hour + VAT	61.00	63.44	61.00
Rodent Destruct-Domestic	per full treatment + VAT	Free		
Bedbugs and Flees	per treatment + VAT	N/A		100.00
Cockroach treatment	per hour + VAT	N/A		40.00
Advice	per vist + VAT	N/A		12.50
Charge for Invoice	per invoice + VAT	12.50	13.00	13.00
<b><u>Public Conveniences</u></b>				
Applegarth Public Conveniences - Toilet		0.30	0.31	N/A
Applegarth Public Conveniences - Shower		1.10	1.14	N/A
<b><u>Private Sector Housing Enforcement</u></b>				
Property Application - Band A		565.00	587.60	590.00
- Band B		695.00	722.80	725.00
- Band C		765.00	795.60	795.00
- Band D		850.00	884.00	885.00
Personal Licence Holder Application		28.00	29.12	30.00
Alterations to Licence (hourly rate to max.)		705.00	733.20	735.00
Temporary Exemption from Licensing				
- First Temporary Exemption Notice		385.00	400.40	400.00
- Second Temporary Exemption Notice		70.00	72.80	72.50
Copy of the Register - Full copy		130.00	135.20	135.00
- Individual copy		28.00	29.12	30.00
Emergency Works in Default (cost of works plus hourly rate)		56.00	58.24	58.00
<b><u>LEISURE CHARGES</u></b>				
<b><u>All Centre Charges - Individual Memberships:</u></b>				
FASTCARD Freedom (x12 Month Contract	Vatable	32.00	33.28	33.25
FASTCARD Freedom (per month)	Vatable	39.75	41.34	41.50
FASTCARD Freedom (transferred April 2005	Vatable	36.00	37.44	37.50
FASTCARD Freedom Corporate (per month	Vatable	34.00	35.36	35.50
FASTCARD Freedom - Admin Fee	Vatable	21.00	21.84	22.00
FASTCARD Freedom Passport (per month)	Vatable	30.00	31.20	31.25
FASTCARD Freedom Passport (transferred April	Vatable	27.00	28.08	28.25
FASTCARD Freedom Passport - Admin Fee	Vatable	15.75	16.38	16.50
FASTCARD Select (per month)	Vatable	25.00	26.00	26.00
FASTCARD Select - Admin Fee	Vatable	21.00	21.84	22.00
FASTCARD Select Passport (per month)	Vatable	18.75	19.50	19.50
FASTCARD Select Passport - Admin Fee	Vatable	15.75	16.38	16.50
FASTCARD Excite (per month)	Vatable	22.00	22.88	23.00
FASTCARD Excite - Admin Fee	Vatable	6.75	7.02	7.00
Non-Direct Debit monthly admin fee	Vatable	6.00	6.24	6.25
FASTCARD Privilege	Vatable	2.75	2.86	2.90
FASTCARD Privilege - Level 2	Vatable	2.75	2.86	2.90
FASTCARD Privilege - Level 3	Vatable	2.75	2.86	2.90
FASTCARD Passport (annual cost)	Vatable	2.75	2.86	2.75
<b><u>Pool Activities:</u></b>				
Casual Swim	Vatable	3.75	3.90	3.85
Casual Swim - Level 2 Concessior	Vatable	2.20	2.29	2.30
Casual Swim HLC - Level 2 Concessior	Vatable	2.90	3.02	3.00
Casual Swim - Level 3 Concessior	Vatable	1.45	1.51	1.50
Under 5s	Vatable	0.85	0.88	0.90

		Charge £		
		2011/12	2012/13	
			Guideline Increase 4%	Indicative Charge
<b><u>LEISURE CHARGES (cont'd)</u></b>				
<b>All Centre Charges - Individual</b>				
<b><u>Pool Activities (cont'd):</u></b>				
Swim Kidz (30 mins)	Non Vatable	4.20	4.37	4.40
Swim Kidz (30 mins) - Level 3	Non Vatable	2.80	2.91	3.00
Swim Kidz (45 mins)	Non Vatable	5.25	5.46	5.50
Swim Kidz (45 mins) - Level 3	Non Vatable	3.50	3.64	3.70
Swim Adultz	Non Vatable	5.60	5.82	5.85
Swim Adultz - Level 2	Non Vatable	4.20	4.37	4.40
Swim Adultz - Level 3	Non Vatable	2.80	2.91	2.95
Private Lessons - 1 person	Non Vatable	19.50	20.28	20.30
Private Lessons - 1 person (with membership)	Non Vatable	15.25	15.86	15.90
Private Lessons - 2 persons	Non Vatable	14.10	14.66	14.70
Aquahealth	Non Vatable	3.60	3.74	3.75
Aquahealth - Level 2	Non Vatable	2.70	2.81	2.80
Aquahealth - Level 3	Non Vatable	1.80	1.87	1.90
Aqua workouts	Non Vatable	4.75	4.94	4.95
Aqua workouts - Level 2	Non Vatable	3.55	3.69	3.70
Aqua workouts - Level 3	Non Vatable	2.35	2.44	2.45
<b><u>Health &amp; Fitness:</u></b>				
Gym Casual Visit	Vatable	5.75	5.98	5.95
Gym Casual Visit - Level 2	Vatable	4.40	4.58	4.50
Gym Casual Visit - Level 3	Vatable	2.90	3.02	3.00
Full Introduction	Non Vatable	21.00	21.84	21.90
Full Introduction - Level 2	Non Vatable	15.75	16.38	16.40
Full Introduction - Level 3	Non Vatable	10.50	10.92	10.95
Experienced Introducior	Non Vatable	6.50	6.76	6.80
Experienced Introduction - Level 2	Non Vatable	4.85	5.04	5.10
Experienced Introduction - Level 3	Non Vatable	3.25	3.38	3.40
Max Introduction	Non Vatable	4.40	4.58	4.50
Max Introduction - Level 3	Non Vatable	2.90	3.02	3.00
Fitness Class - ½ hour	Non Vatable	2.40	2.50	2.50
Fitness Class - ½ hour - Level 2	Non Vatable	1.80	1.87	1.90
Fitness Class - ½ hour - Level 3	Non Vatable	1.20	1.25	1.30
Fitness Class - 1 hour	Non Vatable	4.75	4.94	4.95
Fitness Class - 1 hour - Level 2	Non Vatable	3.55	3.69	3.70
Fitness Class - 1 hour - Level 3	Non Vatable	2.35	2.44	2.45
Fitness Class - 2 hour	Non Vatable	6.25	6.50	6.50
Fitness Class - 2 hour - Level 2	Non Vatable	4.70	4.89	4.90
Fitness Class - 2 hour - Level 3	Non Vatable	3.15	3.28	3.25
Karate/Self Defence (SLC)	Non Vatable	4.10	4.26	4.30
Karate/Self Defence (SLC) - Level 2	Non Vatable	3.60	3.74	3.80
Karate/Self Defence (SLC) - Level 3	Non Vatable	2.75	2.86	2.90
Personal Training Block	Non Vatable	110.00	114.40	130.00
Personal Training Block - FASTCARD	Non Vatable	99.00	102.96	110.00
Personal Training 1:2	Non Vatable	New		160.00
Small Group Fitness Class	Non Vatable	New		40.00
Cyber Coach - ½ hour	Non Vatable	1.20	1.25	1.25
Cyber Coach - 1 hour	Non Vatable	2.40	2.50	2.50
Dance Mats - 1 hour	Non Vatable	4.00	4.16	4.20
Dance Mats - 1 hour - Level 2	Non Vatable	3.00	3.12	3.10
Dance Mats - 1 hour - Level 3	Non Vatable	2.00	2.08	2.10
Dance Mats - ½ hour	Non Vatable	2.10	2.18	2.20
Dance Mats - ½ hour - Level 2	Non Vatable	1.50	1.56	1.60
Dance Mats - ½ hour - Level 3	Non Vatable	1.05	1.09	1.10

		Charge £		
		2011/12	2012/13 Guideline Increase 4%	2012/13 Indicative Charge
<b><u>LEISURE CHARGES (cont'd)</u></b>				
<b>All Centre Charges - Individual</b>				
<b><u>Racquet Sports:</u></b>				
Badminton	Vatable	2.75	2.86	2.90
Badminton - Level 2	Vatable	1.50	1.56	1.60
Badminton - Level 3	Vatable	1.40	1.46	1.50
Table Tennis	Vatable	2.75	2.86	2.90
Table Tennis - Level 2	Vatable	1.50	1.56	1.60
Table Tennis - Level 3	Vatable	1.40	1.46	1.50
Squash	Vatable	4.20	4.37	4.40
Squash - Level 2	Vatable	3.10	3.22	3.25
Squash - Level 3	Vatable	2.05	2.13	2.15
Tennis	Vatable	2.75	2.86	2.90
Tennis - Level 2	Vatable	1.50	1.56	1.60
Tennis - Level 3	Vatable	1.40	1.46	1.50
<b><u>Children's Activities:</u></b>				
Hyper Holidays - All day	Non Vatable	18.70	19.45	13.60
Hyper Holidays - All day - Level 3	Non Vatable	9.75	10.14	7.10
Hyper Holidays - 5 hour	Non Vatable	13.00	13.52	7.30
Hyper Holidays - 5 hour - Level 3	Non Vatable	6.75	7.02	2.20
Hyper Holidays - 2 hour	Non Vatable	7.00	7.28	4.20
Hyper Holidays - 2 hour - Level 3	Non Vatable	2.10	2.18	3.15
Rollerskating	Non Vatable	3.25	3.38	3.40
Rollerskating - Level 2	Non Vatable	2.85	2.96	2.95
Rollerskating - Level 3	Non Vatable	1.60	1.66	1.65
Mini Soccer	Non Vatable	2.50	2.60	2.60
Mini Soccer - Level 3	Non Vatable	1.60	1.66	1.70
Advanced Soccer Coaching	Non Vatable	4.20	4.37	4.35
Trampolining	Non Vatable	5.30	5.51	5.50
Trampolining - Level 2	Non Vatable	4.75	4.94	4.95
Trampolining - Level 3	Non Vatable	1.60	1.66	1.70
Gymnastics - 1 hour - Level 2	Non Vatable	4.10	4.26	4.25
Gymnastics - 1 hour - Level 3	Non Vatable	1.60	1.66	1.70
Gymnastics 2 hour - Level 2	Non Vatable	6.20	6.45	6.45
Gymnastics 2 hour - Level 3	Non Vatable	2.85	2.96	3.00
Baby Gymnastics (SLC)	Non Vatable	3.75	3.90	3.90
Baby Gymnastics (SLC) - Level 3	Non Vatable	1.60	1.66	1.70
Fun for Babies (SLC)	Non Vatable	2.75	2.86	2.90
Fun for Babies (SLC) - Level 3	Non Vatable	1.60	1.66	1.70
Basketball	Non Vatable	3.60	3.74	3.75
Karate	Non Vatable	3.50	3.64	3.65
Hockey	Non Vatable	2.50	2.60	2.60
Netball	Non Vatable	2.50	2.60	2.60
<b><u>Miscellaneous:</u></b>				
Shower	Vatable	1.70	1.77	1.80
Creche	Non Vatable	2.20	2.29	2.30
Creche - Level 3	Non Vatable	1.60	1.66	1.70
Soft Play (SLC)	Non Vatable	2.40	2.50	2.50
Soft Play (SLC) - Level 3	Non Vatable	1.60	1.66	1.70
Equipment Hire	Vatable	1.70	1.77	1.80
Equipment Hire - Level 2	Vatable	0.80	0.83	0.80
Equipment Hire - Level 3	Vatable	FREE	FREE	FREE
Sauna	Vatable	4.80	4.99	5.00
Sauna - Level 2	Vatable	3.50	3.64	3.65
Sauna - Level 3	Vatable	2.20	2.29	2.30
Clinic Room Hire (HLC)	Vatable	75.00	78.00	78.00
Activity Room Hire (SLC)	Vatable	32.50	33.80	34.00
Badminton Club (Court hire @ SLC)	Non Vatable	6.88	7.16	7.20

		Charge £		
		2011/12	2012/13 Guideline Increase 4%	2012/13 Indicative Charge
<b><u>LEISURE CHARGES (cont'd)</u></b>				
<b>All Centre Charges - Group</b>				
<b><u>Pool:</u></b>				
Main Pool Hire - BLC	Vatable	50.50	52.52	52.60
Main Pool Hire - HLC	Vatable	62.50	65.00	65.00
Main Pool Hire - SLC	Vatable	62.50	65.00	65.00
Main Pool Hire - TSP	Non Vatable	51.50	53.56	55.00
Teaching Pool Hire - TSP	Non Vatable	24.00	24.96	26.00
School Swimming Per Child	Non Vatable	0.64	0.67	0.70
Pool Party - BLC	Vatable	102.00	106.08	106.00
Pool Party - HLC	Vatable	132.00	137.28	137.50
Pool Party - SLC - Large	Vatable	102.00	106.08	105.00
Pool Party - SLC - Small	Vatable	63.50	66.04	66.00
Pool Party with Inflatable	Vatable	126.50	131.56	130.00
Pool Party - TSP - Mini	Non Vatable	72.25	75.14	75.00
Pool Party - TSP - Mini - Super	Non Vatable	102.00	106.08	105.00
Pool Party - TSP - Mini - Ultra	Non Vatable	132.00	137.28	135.00
Lifeguard/Teacher	Non Vatable	18.90	19.66	19.80
<b><u>Dry Sports:</u></b>				
Sports Hall (HLC, SLC)	Vatable	45.25	47.06	47.00
Cricket Nets (HLC, SLC)	Vatable	19.75	20.54	20.60
Bouncy Castle Party (HLC)	Vatable	72.50	75.40	75.40
Sports Party (HLC)	Vatable	72.50	75.40	75.40
Sports Party (SLC)	Vatable	46.50	48.36	48.40
Soft Play Party (SLC)	Vatable	34.75	36.14	36.20
Trampoline Party (HLC)	Non Vatable	89.50	93.08	93.10
Trampoline Party (SLC)	Non Vatable	55.25	57.46	57.50
Dance Mat Party (HLC)	Non Vatable	49.75	51.74	51.75
Leisure Attendant	Vatable	19.00	19.76	19.80
<b><u>Outdoor Areas/Meeting Rooms:</u></b>				
Football Pitch Hire - HLC	Vatable	265.00	275.60	275.00
Football Pitch - Casual (HLC)	Vatable	26.50	27.56	27.60
Changing Rooms (HLC)	Vatable	15.50	16.12	16.00
Terrace (HLC)	Non Vatable	23.00	23.92	23.95
Zest Studio Room Hire (BLC)	Vatable	23.00	23.92	24.00
Meeting Room (SLC)	Vatable	23.00	23.92	24.00
Outdoor Change (SLC)	Vatable	43.65	45.40	45.50
<b><u>Floodlit Pitch Charges</u></b>				
<b><u>Hambleton Leisure Centre:</u></b>				
Adult Full Pitch	Vatable	57.00	59.28	59.50
Adult Half Pitch	Vatable	43.00	44.72	45.00
Junior Full Pitch	Vatable	43.00	44.72	45.00
Junior Half Pitch	Vatable	28.50	29.64	29.75
<b><u>Stokesley Leisure Centre:</u></b>				
Football/Hockey	Vatable	42.00	43.68	43.70
Football/Hockey - Junior	Vatable	28.50	29.64	29.70
<b><u>Thirsk Floodlit Pitch:</u></b>				
Adult Full Pitch	Vatable	71.75	74.62	75.00
Adult Half Pitch	Vatable	44.20	45.97	45.00
Adult Third Pitch	Vatable	36.75	38.22	40.00
Adult Match	Vatable	87.75	91.26	95.00
Junior Full Pitch	Vatable	54.00	56.16	57.00
Junior Half Pitch	Vatable	34.50	35.88	37.00
Junior Third Pitch	Vatable	28.50	29.64	30.00
Junior Match	Vatable	64.50	67.08	70.00
<b><u>Bedale Leisure Centre:</u></b>				
Adult Full Pitch	Vatable	50.00	52.00	50.00
Adult Half Pitch	Vatable	39.75	41.34	39.75
Junior Full Pitch	Vatable	30.00	31.20	30.00
Junior Half Pitch	Vatable	19.95	20.75	19.95

	2011/12	Charge £	
		2012/13 Guideline Increase 4%	2012/13 Indicative Charge
<b><u>LEISURE CHARGES (cont'd)</u></b>			
<b>Hambleton Forum</b>			
<b>ONE - OFF BOOKINGS</b>			
<b>ALL VATABLE UNLESS REGISTERED CHARITY</b>			
<b><u>Performance Hall (per hour)</u></b>			
Grade A Booking Peak	37.25	38.74	38.75
Off Peak	32.25	33.54	33.60
Grade B Booking Peak	44.50	46.28	46.30
Off Peak	36.50	37.96	38.00
<b><u>Ancillary Hall (per hour)</u></b>			
Grade A Booking Peak	26.25	27.30	27.30
Off Peak	23.50	24.44	24.50
Grade B Booking Peak	31.75	33.02	33.10
Off Peak	25.50	26.52	26.60
<b><u>Both Halls (per hour)</u></b>			
Grade A Booking Peak	50.00	52.00	52.00
Off Peak	41.75	43.42	43.50
Grade B Booking Peak	61.75	64.22	64.50
Off Peak	49.00	50.96	51.00
<b><u>Whole Centre Fee</u></b>			
Grade A Booking Without kitchen	102.00	106.08	106.25
With kitchen	127.00	132.08	132.25
Grade B Booking Without kitchen	121.50	126.36	126.50
With kitchen	132.50	137.80	138.00
<b><u>Meeting Room 1 (per hour)</u></b>			
Grade A Booking Peak	26.25	27.30	27.30
Off Peak	23.50	24.44	24.50
Grade B Booking Peak	33.25	34.58	34.60
Off Peak	26.25	27.30	27.30
<b><u>Meeting Room 2 (per hour)</u></b>			
Grade A Booking Peak	25.25	26.26	26.30
Off Peak	21.50	22.36	22.40
Grade B Booking Peak	31.75	33.02	33.10
Off Peak	25.25	26.26	26.30
<b><u>Additional Charges</u></b>			
Kitchen Facilities	45.50	47.32	47.40
Crockery/Hot Water	10.75	11.18	11.20
Badminton Court (per hour)	9.75	10.14	10.20
Staff Hourly Rate (or part of)	16.00	16.64	16.65
Flip Chart and Pens (per day)	6.50	6.76	6.50
Children's Birthday Parties (inc room hire)	89.50	93.08	93.50
<b>BLOCK BOOKINGS</b>			
<b><u>Performance Hall (per hour)</u></b>			
Grade A Booking Peak	23.50	24.44	24.50
Off Peak	17.50	18.20	18.25
Grade B Booking Peak	32.50	33.80	33.95
Off Peak	24.50	25.48	25.50
<b><u>Ancillary Hall (per hour)</u></b>			
Grade A Booking Peak	12.75	13.26	13.30
Off Peak	9.50	9.88	9.90
Grade B Booking Peak	19.00	19.76	19.80
Off Peak	12.75	13.26	13.30
<b><u>Meeting Room 1 (per hour)</u></b>			
Grade A Booking Peak	12.75	13.26	13.30
Off Peak	9.50	9.88	9.90
Grade B Booking Peak	19.00	19.76	19.80
Off Peak	12.75	13.26	13.30
<b><u>Meeting Room 2 (per hour)</u></b>			
Grade A Booking Peak	10.50	10.92	10.95
Off Peak	8.00	8.32	8.35
Grade B Booking Peak	17.50	18.20	18.25
Off Peak	11.50	11.96	12.00

	2011/12	Charge £		
		2012/13 Guideline Increase 4%	2012/13 Indicative Charge	
<b><u>Taxi Licensing</u></b>				
Hackney Carriage/Private Hire				
- Vehicle - New	340.00	353.60	350.00	
- - Renewal	280.00	291.20	290.00	
Vehicle - Test	65.00	67.60	67.50	
- Re-test	30.00	31.20	32.00	
External Licence Plate - Replacement	24.00	24.96	25.00	
Internal Licence Plate - Replacement	11.00	11.44	12.00	
Side Panels (Each) - Replacement	14.00	14.56	15.00	
Change of Vehicle Ownership or Category	26.00	27.04	27.00	
Driver Licence - New - Aug to Oct	100.00	104.00	105.00	
- Nov to Jan	90.00	93.60	95.00	
- Feb to Apr	70.00	72.80	75.00	
- May to Jul	57.00	59.28	60.00	
- Renewal	86.00	89.44	90.00	
Driver Knowledge Test - re-sitting	29.00	30.16	30.00	
Driver Badge - replacement	16.00	16.64	17.00	
Driver Badge - necklace replacement	2.00	2.08	2.00	
Operator Licence - New	162.00	168.48	170.00	
- Amendment	28.00	29.12	30.00	
- Renewal	81.00	84.24	85.00	
Duplicate Licence	11.00	11.44	12.00	
<b><u>Taxi Licensing - Applications made on-line</u></b>				
Hackney Carriage/Private Hire				
- Vehicle - New	320.00	332.80	330.00	
- - Renewal	255.00	265.20	265.00	
Driver Licence - New - Aug to Oct	90.00	93.60	95.00	
- Nov to Jan	80.00	83.20	85.00	
- Feb to Apr	60.00	62.40	65.00	
- May to Jul	50.00	52.00	55.00	
- Renewal	75.00	78.00	80.00	
Operator Licence - New	145.00	150.80	150.00	
- Renewal	70.00	72.80	75.00	
<b><u>Other Licensing</u></b>				
Motor Salvage Operators Registration	70.00	72.80	70.00 *	
Copy of Registration Entry	7.00	7.28	7.00 *	
* = Statutory Maximum Fee				
May Fair	5 year agreement from 2007/08	13,500.00	14,040.00	15,000.00 (*)
(*) = Charge delegated to Executive Director				
<b><u>Gambling Act 2005 - Premises Licences</u></b>				
New Premises Licence				
- Bingo Premises	250.00	260.00	3,500.00 *	
- Adult Gaming Centre	365.00	379.60	2,000.00 *	
- Family Entertainment	365.00	379.60	2,000.00 *	
- Betting Premises (Track)	365.00	379.60	2,500.00 *	
- Betting Premises (Other)	365.00	379.60	3,000.00 *	
Variation of Premises Licence				
- Bingo Premises	315.00	327.60	1,750.00 *	
- Adult Gaming Centre	315.00	327.60	1,000.00 *	
- Family Entertainment	315.00	327.60	1,000.00 *	
- Betting Premises (Track)	315.00	327.60	1,500.00 *	
- Betting Premises (Other)	315.00	327.60	1,500.00 *	
Transfer of Premises Licence				
- Bingo Premises	45.00	46.80	1,200.00 *	
- Adult Gaming Centre	45.00	46.80	1,200.00 *	
- Family Entertainment	45.00	46.80	950.00 *	
- Betting Premises (Track)	45.00	46.80	950.00 *	
- Betting Premises (Other)	45.00	46.80	1,200.00 *	
Reinstatement of Premises Licence				
- Bingo Premises	108.00	112.32	1,200.00 *	
- Adult Gaming Centre	108.00	112.32	1,200.00 *	
- Family Entertainment	108.00	112.32	950.00 *	
- Betting Premises (Track)	108.00	112.32	950.00 *	
- Betting Premises (Other)	108.00	112.32	1,200.00 *	
Provisional Statement				
- Bingo Premises	175.00	182.00	3,500.00 *	
- Adult Gaming Centre	175.00	182.00	2,000.00 *	
- Family Entertainment	175.00	182.00	2,000.00 *	
- Betting Premises (Track)	175.00	182.00	2,500.00 *	
- Betting Premises (Other)	175.00	182.00	3,000.00 *	

\* = Each premises licence has a statutory maximum. Those marked with a \* are where the maximum has been reached.

		Charge £		
		2011/12	2012/13	
		Guideline Increase 4%	Indicative Charge	
<b><u>Gambling Act 2005 - Premises Licences (Cont'd)</u></b>				
New Premises Licence following Provisional Statement	- Bingo Premises	130.00	135.20	1,200.00 *
	- Adult Gaming Centre	130.00	135.20	1,200.00 *
	- Family Entertainment	130.00	135.20	950.00 *
	- Betting Premises (Track)	130.00	135.20	950.00 *
	- Betting Premises (Other)	130.00	135.20	1,200.00 *
Copy of Premises Licence	- Bingo Premises	22.00	22.88	25.00 *
	- Adult Gaming Centre	22.00	22.88	25.00 *
	- Family Entertainment	22.00	22.88	25.00 *
	- Betting Premises (Track)	22.00	22.88	25.00 *
	- Betting Premises (Other)	22.00	22.88	25.00 *
Notification of Change of Circumstances	- Bingo Premises	22.00	22.88	50.00 *
	- Adult Gaming Centre	22.00	22.88	50.00 *
	- Family Entertainment	22.00	22.88	50.00 *
	- Betting Premises (Track)	22.00	22.88	50.00 *
	- Betting Premises (Other)	22.00	22.88	50.00 *
Annual Fee	- Bingo Premises	1000.00	1,040.00	1,000.00 *
	- Adult Gaming Centre	1000.00	1,040.00	1,000.00 *
	- Family Entertainment *	750.00	780.00	750.00 *
	- Betting Premises (Track)	1000.00	1,040.00	1,000.00 *
	- Betting Premises (Other) *	600.00	624.00	600.00 *
First Annual Fee	- Bingo Premises	1000.00	1,040.00	1,000.00 *
	- Adult Gaming Centre	1000.00	1,040.00	1,000.00 *
	- Family Entertainment *	750.00	780.00	750.00 *
	- Betting Premises (Track)	1000.00	1,040.00	1,000.00 *
	- Betting Premises (Other) *	600.00	624.00	600.00 *

\* = Each premises licence has a statutory maximum. Those marked with a \* are where the maximum has been reached.

#### **Car Parks**

Northallerton Car Parks Excess Charge	not VATable	50.00	52.00	50.00
Thirsk Car Parks Excess Charge	not VATable	50.00	52.00	50.00
Stokesley Car Parks Excess Charge	not VATable	50.00	52.00	50.00
Charge for late payment (14 days)	not VATable	25.00	26.00	25.00
Bedale Auction Mart Car Park - Long stay - per day		0.50	0.52	0.50
Bedale Bridge Street Car Park - Long stay - per day		0.50	0.52	0.50
Northallerton Applegarth Car Park - Long stay - per day		1.50	1.56	1.50
Northallerton Applegarth Car Park - Short stay - per hour		0.40	0.42	0.40
Northallerton Applegarth Car Park - Lorries - after 6.00		5.00	5.20	5.00
Northallerton Forum Car Park - Short stay - per hour (Max Charge £1.50)		0.40	0.42	0.40
Northallerton Crosby Rd Car Park - Long stay - per day		1.50	1.56	1.50
Stokesley Showfield Car Park - Long Stay - per day		1.50	1.56	1.50
Thirsk Market Place - Short Stay - per hour (1st hour free)		0.40	0.42	0.40
Thirsk Marage Car Park - Short Stay - per hour		0.40	0.42	0.40
Thirsk Millgate Car Park - Long Stay - per day		1.50	1.56	1.50
Thirsk Millgate Coach Park - Long Stay - per day		Free	-	Free
Thirsk Nursery Car Park - Long Stay - per day		1.50	1.56	1.50

#### **The World of James Herriot Admission Charges**

- Adult	VATable	6.65	6.92	6.70
- Child	VATable	4.65	4.84	4.55
- Senior Citizen	VATable	5.20	5.41	5.20
- Student	VATable	5.20	5.41	5.20
- College Student (16-18)	VATable	5.20	5.41	5.20
- Disabled	VATable	5.20	5.41	5.20
- Family of 4	VATable	19.00	19.76	21.00
- Family of 5	VATable	23.00	23.92	25.00
- Adult Group	VATable	5.55	5.77	5.60
- Schoolchild Group	non VATable	3.25	3.38	3.30
- Senior Citizen Group	VATable	4.45	4.63	4.50
- Special Events - children	changeable with event		changeable	
- adults	changeable with event		changeable	
- Annual Convention	changeable with programme		changeable	

		2011/12	Charge £	
			2012/13 Guideline Increase 4%	2012/13 Indicative Charge
<b>Markets</b>				
<b>The following charges relate to Casual Traders</b>				
<b>Regular traders receive a 10% discount and Quarterly payers receive 12.5% discount</b>				
Northallerton Stalls Standage per square metre	Minimum £18.00 inc to £20.00	2.20	2.29	2.42
Northallerton Mobile Shops per metre frontage	Minimum £18.00 inc to £20.00	4.90	5.10	5.39
Northallerton Waste Disposal - Standard		0.85	0.88	0.94
Northallerton Wast Disposal - Large		4.35	4.52	4.79
				-
Thirsk Stalls Standage per square metre	Minimum £17.00 inc to £18.50	2.10	2.18	2.31
Thirsk Mobile Shops per metre frontage	Minimum £17.00 inc to £17.50	4.35	4.52	4.79
Thirsk Bank Hol Stall up to 8m2		32.00	33.28	35.20
Thirsk Bank Hol Stall additional charge up to 20m2		4.35	4.52	4.79
Thirsk Bank Hol Stall additional charge over 20m2		2.70	2.81	2.97
Charity Stalls		Free	-	Free
Police/Forces		8.75	9.10	9.63
Mobile Exhibitions		76.00	79.04	83.60
Farmer's Markets		9.00	9.36	10.00
<b>Planning and Development</b>				
- Street Naming & Numbering				
- large developments - 10 properties or less		185.00	192.40	500.00
- large developments - for each house more than 10		25.00	26.00	26.00
- smaller developments - per plot		70.00	72.80	73.00
- renaming		30.00	31.20	35.00
High Hedges		475.00	494.00	475.00
Planning Advice	VATable	60.00	62.40	60.00
Footpath Diversions		Actual Cost		Actual Cost

## Revenues Fees Proposal

Description & Circumstances	Revenues
Description	Charges related to the provision of non-statutory services to residents, agents etc. A charge in excess of full cost has been levied on these services because of their non-statutory nature.
Circumstances	There is no requirement to agree these charges with the Magistrates Court as with other elements of this services charges. Income for these services will be accrued per District (i.e. individual service requests will result in income for the 'host' District concerned - not shared as per the business case)
Resource / capacity implications	Some officer time required to respond to each request - but this is already happening to a certain degree, without a fee - so no major implications expected.

Fee & Charge Type	Description
Non-Statutory Service Charge (Valuation)	CTX agents and consultants requesting confirmation on behalf of their clients in regards to the amount to be refunded, following a successful banding reduction.
Non-Statutory Service Charge (VAT)	CTX payer requesting information to assist with the claiming back of VAT, following a property renovation.
Non-Statutory Service Charge (Registration)	CTX payer requesting confirmation of residency status, for the purposes of obtaining credit/mortgage
Non-Statutory Service Charge (Benefit Tax Return)	Landlords requesting confirmation of what benefit has been paid to them, in relation to one of their tenants, so that they can complete a tax return.

Estimated quantities (if applicable)
26 / yr
52 / yr
52 / yr
26 / yr

Charge Proposed £
50.00
50.00
50.00
50.00

Estimated income generation 2012/13 £
1,300
2,600
2,600
1,300

### Communications Fees Proposal

Description & Circumstances	Communications
Description	Charges relating to the provision of communications services to external organisations and partners. A commercial, but competitive charge has been proposed on these services (which are non-statutory).
Circumstances	Propose an initial trial period of one of two quarters, after which an income target can be set. Revenue shared between RDC / HDC on a 50% / 50% basis, as per shared services business case. The Councils' are able to provide this service to partner / public sector agencies and to do work which is in some way connected to the business of the Councils primarily. The aim is not to operate in competition with external communications businesses - although we can provide services to non-public sector organisations on a temporary basis and where there is a supply gap.
Resource / capacity implications	Already happening to a degree, with some new fees identified. May be capacity issues with graphic design

Fee & Charge Type	Description	Estimated quantities (if applicable)	Charge Proposed £	Estimated income generation 2012/13 £
Graphic Design services - external	Provision of full graphic design service - charged on an hourly rate	50 / yr	35.00	1,750
Graphic Design services - charities	Provision of full graphic design service - charged on an hourly rate, but at a lower rate than to other external organisations given the charitable nature	25 / yr	25.00	625
PR services - external	Provision of PR services including draft and circulation of press releases - charged on an hourly basis. A negotiable 'retained service' charge is also available	8/ yr	35.00	280
Website services e.g. hosting	Provision of website services - hosting of external / partner website - charged on monthly basis	1 sites / yr	40.00	480
Website services e.g. design / build (basic / no frills site)	Provision of website services - design and build of external / partner website - charged at day rate (3 days)	1 / yr	1,050.00	1,050
Website services e.g. design / build (complex / CMS build)	Provision of website services - design and build of external / partner website - charged at day rate (min 6 days)	1 / yr	3000.00	3,000

**Private Sector Housing**

<b>Description &amp; Circumstances</b>	Private Sector Housing
Description	Under the Housing Act 2004 the Council can serve statutory notices on landlords who do not comply with informal requests to bring properties up to a habitable standard. No charge is currently made for the work associated with these notices.
Circumstances	The proposal is to make a charge for serving statutory notices which equate to the staff time involved in serving and preparing said notices along with follow-up work.
Resource / capacity implications	This work is already undertaken without charge so there are no resource or capacity implications.

<b>Fee &amp; Charge Type</b>	<b>Description</b>	<b>Estimated quantities (if applicable)</b>	<b>Charge Proposed £</b>	<b>Estimated income generation 2012/13 £</b>
Charge for enforcement action taken under the Housing Act 2004 Sections 49 and 50. A charge could be made for serving notices to landlords who do not comply with informal requests.	Charge to be made when a landlord fails to comply with an improvement request within a reasonable time period. £515 to be charged per notice but reduced to £350 if paid within 30 days.	8 per year	350.00	2,800

Environmental Health

<b>Description &amp; Circumstances</b>	Environmental Health
Description	There is an opportunity to consider introducing licences for street trading for mobile food vehicles. There is a scheme approved in HDC, though not operating and it needs a thorough review. There is no scheme in RDC. The principal of adopting a scheme requires prior consultation and approval by the Council before delegating the approval of schemes to Licensing Committee. Consultation would be with Chambers of Commerce, police, fire, trading standards, community groups or forums, Members and various other departments within the Council.
Circumstances	There are around 6 pitches in each authority which could potentially attract a charge. These traders currently pay no business rates and the introduction of a charge can be seen as levelling the playing field with traders from fixed premises. Realistically it would not be possible to introduce these charges until April 2012.
Resource / capacity implications	None

<b>Fee &amp; Charge Type</b>	<b>Description</b>	<b>Estimated quantities (if applicable)</b>	<b>Charge Proposed £</b>	<b>Estimated income generation 2012/13 £</b>
Charge the mobile food vehicles a fee to trade, the current fee is £540. The consented street section of the Miscellaneous Provisions Act would need to be amended to include all industrial estates if this charge was introduced. It is estimated that this could generate around £3,500 per annum jointly.	Licensing of a pitch on the highway to allow street trading by vehicles such as hot/cold food stalls	6	540.00	3,240

**Waste**

Description & Circumstances	Waste bins and recycling boxes.
Description	Charging for the provision of new black and green wheeled bins in new developments. It is expected that the costs would be borne by the developer. The cost to the Council of black and green wheeled bins is about £33. The provision of communal bins to new developments - the bins cost the Council about £290. The charge for the black and green bins, and the communal bins, includes the cost of delivery to the customer and the associated administrative costs. No charge would be made for the recycling bags and boxes so as not to discourage recycling. The boxes cost the Council about £3.00, the bags in Hambleton cost 17p and the bags in Richmondshire cost up to £1.30.
Circumstances	Recycling boxes and bags to be free of charge so as not to discourage recycling. In certain circumstances, such as theft or vandalism, replacement bins may be discounted by 50%. New bins seriously damaged by the Council during emptying will be replaced free of charge.
Resource / capacity implications	None, the service is provided at present at no or little charge.

Fee & Charge Type	Description
Black and green wheeled bins to new properties.	The charge includes delivery by the Council
Communal waste bins to new developments.	The charge includes the cost of delivery
Recycling boxes	Free of charge to encourage recycling
Recycling blue bags	Free of charge to encourage recycling
Communal recycling bins	Charge because these are more expensive to provide

Estimated quantities (if applicable)	
253	
20	
-	
-	
12	

Charge Proposed £	
50.00	
350.00	
-	
-	
450.00	

Estimated income generation 2012/13 £	
12,650	
7,000	
-	
-	
5,400	

**Payroll and HR Services**

<b>Description &amp; Circumstances</b>	Payroll and HR Services
Description	HDC and RDC have implemented a single Payroll and HR system, and this has provided the opportunity to offer services and gain revenue from other organisations. Parish Councils have recently had the requirement to review how Clerks are paid and to date 8 have taken up on the offer for HRDCs HR/Payroll service. The organisations will be charged for provision of Payroll and HR services at a competitive level. Richmondshire Leisure Trust has also signed into a 2 year agreement
Circumstances	Propose that the Council offers payroll services out to parishes and other organisations to provide payroll services and HR support. There is also a piece of work to be done in the review of charges to both existing companies and new companies, so as to ensure the charges we offer are transparent, consistent and competitive. This piece of work is planned for early 2012.
Resource / capacity implications	None at present

<b>Fee &amp; Charge Type</b>	<b>Description</b>	<b>Estimated quantities (if applicable)</b>	<b>Charge Proposed £</b>	<b>Estimated income generation 2012/13 £</b>
More promotion of HR and Payroll services to parish councils and other organisations.	Parish Councils - up to 4 employees paid quarterly	4	55.00	220